



Livingston Parish Library Board of Control
Regular Meeting, July 18, 2023

Minutes

The Livingston Parish Board of Control met in a regular session on July 18, 2023. The meeting took place at the Denham Springs-Walker Branch, located at 8101 US Hwy 190, Denham Springs, LA, 70726.

1. Call to Order

Board Vice-President, Ivy Graham called the meeting to order at 6:03 p.m.

2. Moment of Silence

Board Vice-President, Ivy Graham calls for a moment of silence.

3. Pledge of Allegiance

The pledge of allegiance is said by those in attendance.

4. Roll Call

Present: Ivy Graham, Kathy deGeneres, Melissa Anderson, Larry Davis, Francine Smith

Absent: Ronnie Bencaz, Wendi Neal, Layton Ricks

Also Present: Michelle Parrish (Director)

5. Approval of Minutes

Motion to waive reading of the minutes made by Melissa Anderson, seconded by Kathy deGeneres

Yeas: Graham, deGeneres, Anderson, Smith

Nays: Davis

Absent: Bencaz, Neal

Abstain:

The motion carried.

a. May 16, 2023

Motion to approve May 16, 2023 minutes made by Francine Smith, seconded by Melissa Anderson

Yeas: Graham, deGeneres, Anderson, Smith

Nays: Davis

Absent: Bencaz, Neal

Abstain:

The motion carried.

b. May 24, 2023

Motion to approve May 24, 2023 minutes made by Francine Smith, seconded by Melissa Anderson

Yeas: Graham, deGeneres, Anderson, Smith

Nays: Davis

Absent: Bencaz, Neal

Abstain:

The motion carried.

c. June 23, 2023

Motion to approve June 23, 2023 minutes made by Francine Smith, seconded by Melissa Anderson

Yeas: Graham, deGeneres, Anderson, Smith

Nays: Davis

Absent: Bencaz, Neal

Abstain:

The motion carried.

6. Public Comments – please refer to audio recording for more information

Ms. Parrish introduces Rebecca Farms, a Livingston Parish resident, who speaks to the board and those in the audience on the importance of the flag and to also thank and recognize those in service to our country and our parish.

Hoot Parker – Livingston Parish citizen, is disappointed with lack of compensation for Board of Control members. He asks Livingston Parish Council members in the audience if he can take it upon himself to ask that the Livingston Parish Library Board of Control be compensated for their service to the citizens of the parish.

Amanda Jones – Watson resident, spoke on library policies 8a-11 and 8a-15 and highlights services provided by the Livingston Parish Library. She also congratulates Michelle Parrish on being named Director and Dustin Cotton on being named Assistant Director of Branch Services.

Deanna Charett – Spoke in support of the military, Bill of Rights, and the 1st Amendment. She goes on to speak about the 14th Amendment – Section 1, and how all people have equal protection. She speaks in favor of having books readily available to all, and that parents have the right to manage what their children read. She states that the *“library is not a daycare, and should not be treated as one.”*

7. Director’s Report

i. Financial Update

1. Ms. Parrish spoke on the updated general fund with the current date of May 31, she stated that June is currently being reconciled. As of right now, this is just showing that the library is still within budget, with nothing being amended or changed.

ii. Statistical Update

1. Ms. Parrish updates the board with a 10-year review of various library statistics. A 2013-2022 review shows that 3,176,344 people have entered library branches, 17,035,316 physical and electronic items have circulated, and 317,631 in-person and virtual programs attended, and there have been 13,977 in-person and virtual programs.

Motion to accept the Financial Report as presented made by Francine Smith, seconded by Kathy deGeneres

Yeas: Graham, deGeneres, Anderson, Davis, Smith

Nays:

Absent: Bencaz, Neal

Abstain:

The motion carried.

Motion to accept the Statistical Update as presented by Ms. Parrish, seconded by Melissa Anderson

Yeas: Graham, deGeneres, Anderson, Davis, Smith

Nays:

Absent: Bencaz, Neal

Abstain:

The motion carried.

8. New Business

a. LPL Policy Changes for Approval: Amendments and Adoptions

- i. Code: 1-102 History of the Library
- ii. Code: 1-105 Organization of the Library
- iii. Code: 2-202 Bylaws for Board of Control
- iv. Code: 2-202a Public Speaking Policy, Board Meetings
- v. Code: 2-218 Credit Cards
- vi. Code: 2-223 Ethics Training
- vii. Code: 2-226 Sexual Harassment Training
- viii. Code: 3-301 Services of the Library
- ix. Code: 3-302 Description of the Collection
- x. Code: 3-306 Challenged Materials
- xi. Code: 3-309 Complaint Forms; (Including 3-309a, 3-309b, 3-309c)
- xii. Code: 3-315 Circulation Services; (Including 3-315a, 3-315b, 3-315f)
- xiii. Code: 3-316 E-cards
- xiv. Code: 3-328 Electronic Resources Access Policy
- xv. Code: 3-335 Community Engagement
- xvi. Code: 3-337 Specialty Collections; (Including 3-337c)
- xvii. Code: 3-341 Career Center
- xviii. Code: 4-401 Branch Hours
- xix. Code: 4-404 Minors/Children in the Library
- xx. Code: 4-405 Problem Patrons/Patron Code of Conduct
- xxi. Code: 5-521 Employee Conduct/Disciplinary Action/Dismissal
- xxii. Code: 5-545 Holidays
- xxiii. Code: 5-565 Dress Code
- xxiv. Code: 5-568 Harassment Policy
- xxv. Code: 5-571 Ethics Policy
 1. Presented by Dustin Cotton, Assistant Director of Branch Services

Dustin Cotton, Assistant Director of Branch Services, spoke on policy changes and amendments on this agenda item. Primarily the amendments and adoptions are related to making ethics and sexual harassment policies more in line with the best practices of the Legislative Auditor, with codifying processes to make challenges and complaints adhere to the stipulations outlined in LA RS 25:225 (Act 436), add iPads as a circulating

collection, to change the age that minors can be in the library unattended from 12 to 13, and change the weekend hours of the branches.

Various members of the audience also had comments referring to this agenda item, please reference the audio recording for specifics.

Motion made to accept all amendments as presented and if somethings changes, we can readdress it, made by Francine Smith and seconded by Melissa Anderson.

Yeas: Graham, deGeneres, Anderson, Smith

Nays: Davis

Absent: Bencaz, Neal

Abstain:

The motion carried.

9. Adjournment

The meeting was adjourned by Ms. Graham at 7:51 pm.